



## 2018-2019 Change of Circumstance

Student Name: \_\_\_\_\_ Student ID# \_\_\_\_\_

The majority of financial assistance is based upon 2016 information provided on the FAFSA. We recognize that a family's income is not always consistent from one year to the next, and that circumstances beyond a family's control may inhibit a family's ability to contribute to educational expenses. We welcome the opportunity to discuss a substantial change in your family's status since filing the FAFSA. Changes resulting from this review do not guarantee an increase in your aid since a loss of income may have little or no effect on your financial aid eligibility.

**Please Note:** This form will not be processed until all documents have been submitted.

### Change of Circumstance

Please provide the following documentation indicated below as applicable. **Any unemployment period must have lasted at least 10 consecutive weeks.**

**Loss/Change of Income:** Unemployment, retirement, untaxed income, etc.

**Loss of Wage Earner:** Divorce, Separation, Disability, Death of Parent or Spouse, etc.

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| <ul style="list-style-type: none"> <li><input type="checkbox"/> Letter explaining situation. Include:           <ul style="list-style-type: none"> <li>• Dates associated with the job loss/change</li> <li>• Eligibility for unemployment, severance, retirement, social security or other income</li> </ul> </li> <li><input type="checkbox"/> Proof of loss of income (e.g. letter from employer)</li> <li><input type="checkbox"/> Proof of previous salary (e.g. most recent paystub)</li> <li><input type="checkbox"/> Documentation of unemployment, severance, retirement, social security or other income</li> <li><input type="checkbox"/> Signed copy of 2017 Federal Tax Return</li> <li><input type="checkbox"/> Copy of 2017 W2s</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Letter explaining situation. Include:           <ul style="list-style-type: none"> <li>• Dates associated with loss of wage earner</li> <li>• Eligibility for alimony or child support</li> <li>• Eligibility for social security or other income</li> </ul> </li> <li><input type="checkbox"/> Documentation of loss (e.g. divorce decree or death certificate)</li> <li><input type="checkbox"/> Documentation of alimony, child support, social security, or other income</li> <li><input type="checkbox"/> Signed copy of 2017 Federal Tax Return</li> <li><input type="checkbox"/> Copy of 2017 W2s</li> </ul> |
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### Certification and Signature

I certify that the information provided is true and correct to the best of my knowledge.

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent Signature (if dependent)*

\_\_\_\_\_  
*Date*