



2018-2019

# Independent Verification Worksheet

Student Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Before disbursing federal student aid, we must confirm the information reported on your FAFSA. Centenary University will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA may be corrected. You must complete, sign and submit this worksheet and any required documents to our office. Upon review, we may need to request additional information.

### Household Size and Number in College

**Number of Household Members:** List below the people in the parents' household. Include:

- You.
- Your spouse, if you are married.
- Your children if you and/or your spouse will provide more than half of the children's support from July 1, 2018, through June 30, 2019, even if a child does not live with you.
- Other people if they now live with you and you provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2019.

**Number in College:** Include information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2018, and June 30, 2019, and include the name of the college. If more space is needed, provide a separate page with your name and ID number at the top.

Full Name	Age	Relationship	2018-2019 College Attending at Least Half-time Status	Degree Sought (ex: BA, MA)
<i>Missy Jones (example)</i>	<i>18</i>	<i>Self</i>	<i>Centenary University</i>	<i>BA</i>

**Note:** We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.



**Student Tax Information** (Check ONE box below that applies to you)

**I (and my spouse if married) filed a 2016 IRS Income Tax return.**

Log on to [www.fafsa.gov](http://www.fafsa.gov) and use the IRS Data Retrieval Tool to transfer your 2016 tax information to your 2018- 2019 FAFSA. If you are unable to complete the IRS Data Retrieval Tool, you can request a Tax Return Transcript at [www.irs.gov](http://www.irs.gov).

**I (and my spouse if married) was not employed, did not have income, and was not required to file a 2016 Federal IRS Tax Return.**

Submit a 2016 IRS Verification of Non filing Letter. This letter can be obtained from the IRS and should be dated no earlier than October 1, 2017.

**I (and my spouse if married) was employed and had income but was not required to file a 2016 Federal IRS Tax Return.**

1. Complete the Chart below: List employer(s) and the amount that was earned in 2016.
2. Attach copies of all 2016 W2s, 1099 Forms, and other earnings statements.
3. Submit a 2016 IRS Verification of Non-filing Letter. This letter can be obtained from the IRS and should be dated no earlier than October 1, 2017.

<b>Employer's Name</b>	<b>Amount Earned Income</b>
_____	_____
_____	_____
_____	_____

**Certification and Signature**

I certify that the information provided is true and correct to the best of my knowledge.

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Spouse Signature (optional)*

\_\_\_\_\_  
*Date*