

CENTENARY UNIVERSITY

400 Jefferson Street
 Hackettstown, NJ 07840
 Phone (908) 852-1400 x 2214

DOCTORAL PROGRAM REGISTRATION FORM

SPRING SEMESTER 2019
January 14 – May 4, 2019

2019SP

Student ID# _____

Name: _____
 (Last) (First) (MI) (Miss, Mrs., Mr.)

Address: _____
 (Street) (City) (State) (Zip)

 Graduate Division Approval Signature

Telephone: Home: () _____ Business: () _____

Degree Sought _____

Dept.	Course #	Section	Day /Time	Course Title	Credits	Tuition
					X \$950	
					X \$950	
					X \$950	
Are you a previous Centenary student? Yes ___ No ___ Are you a Centenary University employee? Yes ___ No ___ Payment Options: 1. Payment in full due by 01/08/19 . A late payment fee of \$50 will be added for payments made after this date. 2. Payments made after 01/21/19 will receive an additional late payment fee of \$25.00 . Collection costs of 30% or more may be added to recover any balance unpaid at the end of the term. 3. Direct billing: applicable only if employer makes direct payment to the University prior to receiving grades. (Employee Voucher required at time of registration) 4. Deferred Payment: Employer Re-imburement: proof from employer required and must be included with Deferred Payment Form at time of registration. **You can view, print, and pay your bill through your my.centenary, under "my billing ledger"***					Technology Fee - \$11 Per Credit \$	
					Total \$	
					Balance Due 01/08/19. A \$50 late payment fee will be strictly enforced. An additional late payment fee of \$25 will be added for payments made after 1/21/19.	
					Amount Enclosed \$	

Payment Method: Check # _____ To pay online by check or credit card, go to www.centenaryuniversity.edu/tuitionpayment. Effective November 7, 2016, all credit/debit card payments will be subject to a 2.65% service fee.

Mail to: Centenary University, Registrar's Office, 400 Jefferson Street, Hackettstown, NJ 07840 **Faxed forms will not be accepted.**

Tuition Refund Schedule: Tuition refunds will be made in accordance with the following schedule and only after the student notifies the Registrar's Office in writing on an Add/Drop form of their intent to withdraw from a class. The date the notification is received by the Registrar's Office will be used to determine the refund, whether or not the student has attended the class. Graduate Program students receiving Financial Aid funds must call the Financial Aid Office (ext. 2350) before withdrawing or dropping below 6 credits.

Withdrawal: Before the first day of the session: 1/13/19=100% SPRING 2019: 1/14 – 1/20/19=75%, 1/21 – 1/27/19=50%, 1/28– 2/3/19 = 25%. After 2/3/2019 No Refunds

I have read and agree to abide by the University policies stated on this registration form and in the University Catalog.

Signature: _____ **Date:** _____

Note: Once classes begin, if you wish to revise or cancel your registration, an Add/Drop Form (found in the Registrar's Office) must be sent to the Registrar's Office. Please check the online Academic Calendar for add/drop dates and last withdrawal date.